

Local qualification descriptor

Degree of Bachelor of Science

Main field of study: Business Administration

Business Administration

In its broadest sense, Business Administration is about undertaking or doing something or acting, and in a somewhat narrower sense, acting in an economic context. Business Administration focuses simultaneously on practical knowledge, action theory and thoughts-and-actions and embraces such academic disciplines as management, marketing, accounting, auditing, financing and entrepreneurship. Because Business Administration thinking permeates today's society and culture and affects almost every part of our lives, human behaviour in companies and organizations, in markets and everyday life is the subject of multidisciplinary studies.

The description of the main field of study was approved by the Faculty of Social Sciences, 06/10/2015.

1. Approval

The qualification descriptor for the *Degree of Bachelor of Science in Business Administration* at Stockholm University was approved by the Faculty of Social Sciences, 06/10/2015, in accordance with the Swedish Higher Education Ordinance SFS 1993:100, appendix 2 – Degree Ordinance. Last revised 15/12/2015.

2. Level

Undergraduate level.

3. Degree requirements

3.1 Description of the programme at the level concerned

The programme must be founded on scientific grounds and on proven experience.
The programme must essentially build on the knowledge pupils acquire in national programmes in upper secondary school, or equivalent knowledge.
The programme must develop the student's

- ability to make independent and critical assessments,
- ability to independently identify, formulate and solve problems and
- preparedness to deal with change in working life.

Within the field the programme covers, students must be able, in addition to knowledge and skills, to develop an ability to

- search for and evaluate knowledge at a scientific level,
- follow the development of knowledge and
- exchange knowledge with people without specialist knowledge of the field.

3.2 Goal

Knowledge and understanding

For a *Degree of Bachelor of Science in Business Administration*, the student must

- demonstrate knowledge and understanding of Business Administration, including knowledge of the field's disciplinary foundation, knowledge of applicable methods in the field, specialization in some part of Business Administration and orientation in current research issues.

Skills and abilities

For a *Degree of Bachelor of Science in Business Administration*, the student must

- demonstrate the ability to seek, gather, evaluate and critically interpret relevant information in a problem formulation and critically discuss phenomena, issues and situations,
- demonstrate an ability to independently identify, formulate and solve problems and carry out assignments within given time frames,
- demonstrate an ability orally and in writing to present an account of and discuss information, problems and solutions in dialogue with various groups, and
- demonstrate the skill required to work independently in the field the degree programme addresses.

Judgement and approach

For a *Degree of Bachelor of Science in Business Administration*, the student must

- demonstrate an ability to make assessments with reference to relevant scientific, social and ethical aspects, within Business Administration,
- demonstrate insight into the role of knowledge in society and the responsibility people bear for how it is used, and
- demonstrate an ability to identify the need for further knowledge and to develop his or her expertise.

3.3 Local goals

No local goals

3.4 Scope

A *Degree of Bachelor of Science in Business Administration* is achieved once the student has fulfilled course requirements of 180 higher education credits, of which a minimum of 90 higher education credits with a specialization in Business Administration. The scope of graduate courses is limited to a maximum of 30 higher education credits.

3.5 Courses within the main field of study including an independent project

For a *Degree of Bachelor of Science in Business Administration*, the student must have passed the following or equivalent courses:

Bachelor's programme curriculum in Business Administration, single-subject courses and the Bachelor's programme in Business Administration and IT.

Organizing I, Undergraduate, 7.5 higher education credits
 Accounting I, Undergraduate, 7.5 higher education credits
 Marketing I, Undergraduate, 7.5 higher education credits
 Finance I, Undergraduate, 7.5 higher education credits
 Managerial Accounting I, Undergraduate, 7.5 higher education credits
 Marketing II, Undergraduate, 7.5 higher education credits
 Finance II, Undergraduate, 7.5 higher education credits
 Organization II, Undergraduate, 7.5 higher education credits

and

Business Administration III Managerial Accounting, Undergraduate, 30 higher education credits, including:
 Operations Management, Undergraduate, 7.5 higher education credits
 Research Methods in Business Administration, Undergraduate, 7.5 higher education credits
 Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or

Business Administration III Finance, Undergraduate, 30 higher education credits, including:
 Introduction to Financial Derivatives, Undergraduate, 7.5 higher education credits
 Empirical Finance, Undergraduate, 7.5 higher education credits
 Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or



Business Administration III Management, Undergraduate, 30 higher education credits, including:

Fundamentals of Strategic Management, Undergraduate, 7.5 higher education credits

Research Methods in Business Administration, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or

Business Administration III Marketing, Undergraduate, 30 higher education credits, including:

International Marketing, Undergraduate, 7.5 higher education credits

Research Methods in Business Administration, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or

Business Administration III Auditing, Undergraduate, 30 higher education credits, including:

Consolidated Financial Reporting and Auditing, Undergraduate, 7.5 higher education credits

Research Methods in Business Administration, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

Bachelor's programme curriculum in Business Administration and Political Science and Global Management

Principles of Marketing, Undergraduate, 7.5 higher education credits

Principles of Accounting, Undergraduate, 7.5 higher education credits

Principles of Finance, Undergraduate, 7.5 higher education credits

Principles of Management, Undergraduate, 7.5 higher education credits

Global Consumer Society, Undergraduate, 7.5 higher education credits

Global Markets, Undergraduate, 7.5 higher education credits

Business, Politics and Culture, Undergraduate, 7.5 higher education credits

Global Business Ethics, Undergraduate, 7.5 higher education credits

and



Business Administration III Managerial Accounting, Undergraduate, 30 higher education credits, including:

Operations Management, Undergraduate, 7.5 higher education credits

Research Methods in Business Administration, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or

Business Administration III Finance, Undergraduate, 30 higher education credits, including:

Introduction to Financial Derivatives, Undergraduate, 7.5 higher education credits

Empirical Finance, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or

Business Administration III Management, Undergraduate, 30 higher education credits, including:

Fundamentals of Strategic Management, Undergraduate, 7.5 higher education credits

Research Methods in Business Administration, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or

Business Administration III Marketing, Undergraduate, 30 higher education credits, including:

International Marketing, Undergraduate, 7.5 higher education credits

Research Methods in Business Administration, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

or

Business Administration III Auditing, Undergraduate, 30 higher education credits, including:

Consolidated Financial Reporting and Auditing, Undergraduate, 7.5 higher education credits

Research Methods in Business Administration, Undergraduate, 7.5 higher education credits

Bachelor's thesis in Business Administration, Undergraduate, 15 higher education credits

Under course requirements, the student must have completed an independent project (degree project) in Business Administration at undergraduate level for a minimum of 15 higher education credits.

3.6 Other courses

For a *Degree of Bachelor of Science in Business Administration* the student must have passed elective courses amounting to 90 higher education credits:

Bachelor's programme curriculum in Business Administration and IT with a degree focus on Business Administration and IT:

Courses in Computer and Systems Sciences, Undergraduate, 60 higher education credits according to a list from the department (main field of study Computer and Systems Sciences).

Other courses, 30 higher education credits.

3.7 Credit transfer

It is the Director of Studies at Stockholm Business School who decides on credit transfer and exceptions from compulsory courses within Business Administration, the main field of study.

3.8 Miscellaneous

Elective courses may be within the Business Administration main field of study as long as course content does not overlap courses already taken within the main field of study.

4. Transition rules

It is the main field of study that leads to a *Degree of Bachelor of Science in Business Administration*. The following applies if the main field of study status is revoked, i.e. when this Bachelor's Degree can no longer be awarded from a certain date (with an exception for students who met the requirements for Business Administration before its main field of study status was revoked), (see also procedure for the revocation of approved courses and programme syllabi and current courses and programme syllabi).

The phasing-out period for a degree project course within the main field of study is at least three semesters (and maximum two years). The phasing-out period for a Bachelor's programme is at least five years commencing when the last student is enrolled in programme semester 1 (i.e. the programme's nominal duration + two years).

We refer students beginning their studies before 1 January 2016 to Student Services for information about transition rules.